



Catholic Charities Diocese of Brooklyn
Instructions for Delivery of Securities and Federal Funds to Fiduciary Trust

Step One: Before delivering any securities to Fiduciary Trust for the account listed above, please fax to Fiduciary Trust a list of securities being transferred, together with the following cost basis-related information, reported according to tax lot, as required by Federal Income Tax Regulation §1.6045A-1. Information can be consolidated and standardized by format. Noncovered security transfer reporting is optional. Borrowed or lent securities must be reported. This fax should be sent to the attention of Jessica Maines at 212-632-3223.

Information Required

- Security Identifier (CUSIP)
- Security Name
- Quantity of Shares or Units
 - Issue price.
 - Issue date.
 - Description of payment terms (including, presumably, call schedules).

- Transfer Date
- Cost Information
 - For bonds, please indicate if the cost provided has been adjusted for amortization and if so, through what date the bond was amortized.

 - Purchase price
 - Adjusted issue price as of transfer date
 - Original basis
 - Cumulative acquisition premium
 - Cumulative amortized bond premium
 - Cumulative accreted market discount
 - Acquisition date
 - Adjusted basis plus holding period adjustment

- How Acquired
 - For gifted securities, please provide the fair market value as of the date gifted
 - For inherited securities, please provide the fair market value on the date of death or the Alternate Valuation Date, if applicable

- Please provide the following information related to customer election:
 - Constant-yield election for market discount
 - Current inclusion election for market discount
 - All OID election/constant-yield election for acquisition premium
 - Last day of accrual/tax year spot rate conversion election



- Option specific information. Any information required to fully describe the option such as:

- Security identification (CUSIP)
- Underlying stock or other specified security or index
- Quantity covered
- Exercise type
- Strike price
- Maturity date

Step Two: Please arrange for delivery of the assets in the account as set forth below.

DTC Eligible Securities

Whenever possible, eligible securities should be delivered through the Depository Trust Company (DTC) for the account of:

Delivery Instructions:

JPMorgan Chase Bank DTC

Participant: # 902

JPMorgan A/C #: P-56059

Account Name: Fiduciary International Trust Company

Credit Account: **140444407** N/O Catholic Charities Diocese of Brooklyn

End